Accounting Touch

Bookkeeping by certified accountants
accountingtouch.com

White-Label Bookkeeping Partner Kit

For CPA and accounting firms that want reliable bookkeeping capacity without hiring.

Busy season, a backlog of cleanups, or clients who need monthly books you don't have time for? Accounting Touch works behind your firm as your bookkeeping team, inside your own QuickBooks Online Accountant or Xero HQ. You keep the client relationship and the advice. We do the bookkeeping.

900+
bookkeeping projects completed

QBO
QuickBooks Advanced ProAdvisor (Elite)

Xero
Xero certified team

2-step
every file reviewed by an accountant, then double-checked with AI

WHAT WE CAN TAKE OFF YOUR PLATE

- Catch-up and cleanup bookkeeping, any number of months
- Monthly bookkeeping and bank, card and loan reconciliations
- Year-end clean books ready for your tax preparers
- Undeposited Funds, duplicates, Uncategorized and AMA cleanups
- AR and AP clean-up, vendor and 1099 data review
- QuickBooks Online to Xero (or Xero to QBO) books review

HOW WHITE-LABEL WORKS

- We work under your firm's name. Your clients see your firm, not ours
- We talk to your team, not your clients, unless you ask us to
- You get a query sheet of open questions to send to the client in your own words
- Deliverables use your format: reconciliation reports, notes and a short summary per file
- Fixed price per file, agreed before we start



Aminul Islam, Founder and Lead Accountant
Certified QuickBooks Advanced ProAdvisor and Xero certified. Top Rated on Fiverr. Leads a trained team of bookkeepers with a dedicated quality control manager, focused on US small business books.

Accounting Touch
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Book a free call: calendly.com/aminulaymon/30min
accountingtouch.com

1 How we start working together

Start with one file. Scale when you're happy with the work.

FOUR STEPS

1. **Intro call (30 minutes).** Your software, client types, volume, deadlines and how you like files delivered.
2. **Pilot file.** You pick one client file. We review it first and send a fixed quote and timeline.
3. **Access.** You add us as a team member in QuickBooks Online Accountant or as an Adviser through Xero HQ. No passwords shared.
4. **Delivery and review.** Clean books, reconciliation reports, open-question sheet and a short file summary. Then we agree a monthly routine.

ACCESS AND SECURITY

- We only work inside your QBOA or Xero HQ with the user role you set
- You can remove access at any time with one click
- Statements are shared through a folder you control
- Each file has one named bookkeeper plus a QC review

GOOD TO KNOW

- Software: QuickBooks Online and Xero
- Payroll processing and tax returns stay with your firm
- Pricing: fixed per file (cleanups) or fixed per month (ongoing)
- Time zone: we work while you sleep, so files move overnight

WHAT A FILE HANDOVER LOOKS LIKE

You send	We deliver	You decide
Access + period to cover	Reconciled accounts with reports	Adjusting entries and tax treatment
Statements (or client contact via you)	Open-question sheet	What goes to the client and how
Your notes or prior-year return	Short file summary with flagged items	Sign-off and next steps

Start with a pilot file. Book a 30-min intro call: calendly.com/aminulaymon/30min

contact@accountingtouch.com